

Space Applications Services – Digital Communication Officer

Position

To support our communication activities, we are looking for a **Digital Communication Officer** to reinforce our team.

The Digital Communication Officer will focus on the **implementation and day-to-day management of digital communication activities**.

- **Location:** Sint-Stevens-Woluwe (Brussels Area)
- **Start date:** At the earliest.

Tasks and Responsibilities

Digital communication & content

- Update and maintain website content (CMS-based)
- Prepare and publish content on social media platforms
- Adapt content to different formats and audiences

- Ensure consistency with established messaging and brand guidelines

Visuals & media

- Create visuals for digital channels (social media, website, presentations)
- Support basic media production (simple video editing, visuals, assets)

Events & campaigns support

- Support communication activities around events, conferences, and trade shows
- Prepare digital communication assets for events
- Assist with content before, during, and after events

Skills and Experience

- 1 to 3 years of professional experience in digital communication, marketing, or content
- Comfortable working with:
 - Website CMS (e.g. WordPress or similar)
 - Social media platforms (LinkedIn, X, etc.)
 - Graphic design tools (Adobe, Figma, Canva or similar)
 - Basic media production tools
- Practical, hands-on, and reliable

- Comfortable working within an existing communication setup
- Able to take direction and execute efficiently
- Organised and attentive to detail
- Interested in learning and developing skills over time
- English: professional working proficiency (mandatory)
- French and/or Dutch is considered a strong asset

Our Offer

- Working within an exceptional sector with Staff located in Belgium, Germany and the Netherlands
- A professional and modern working environment with motivated Administrative Staff, Engineers, Astronaut Training Instructors and Scientists coming from all different horizons and countries with a common passion for space and their own expertise
- A full-time position with an indefinite contract of employment
- A competitive remuneration package and good working conditions
- Working from home in part can be a possibility
- An individualised training and development programmes.